



**EAGLE GLOBAL ADVISORS**  
**Coronavirus (COVID-19) Preparedness 3/16/2020**

*Please find some frequently asked questions regarding the coronavirus (COVID-19) and its impact on Eagle Global Advisors.*

**To date, has there been any operational impact on Eagle Global Advisors due to the coronavirus?**

No. We have been operating business as usual, providing all products, services and capabilities for our clients.

**Does your organization have a pandemic plan in place that addresses the potential impacts of the coronavirus?**

Yes. Eagle Global Advisors has a robust business continuity program that includes standards and controls for infectious disease and pandemic planning.

**To date, have you initiated any plans to cope with the consequences of the virus?**

We have taken a number of proactive steps to minimize potential exposure to the coronavirus and to reduce the risk of worksite-related transmission.

- We have selected an “offsite team” representing the major functions for the firm and they are working remotely now and will continue to do so until it is prudent to return to the office.
- We have limited travel to business essential only and in line with local government advice we restrict travel to high risk locations and follow local self-quarantining advice. We have reduced internal and external face-to-face meetings, encouraged the use of virtual meetings, and regularly sanitize our office space.
- We provide regular updates to employees to ensure their safety and wellbeing as well as making them aware of evolving plans to ensure service continuity to our clients.

**Can clients visit Eagle Global Advisors’ offices during this time?**

If there is a vital business need that requires a visit to our office, please reach out to your Eagle Global Advisors relationship manager to discuss arranging a meeting.

**Do your critical third-party vendors have sufficient pandemic response plans in place?**

We are working with our critical vendors to validate that their plans are appropriate to ensure continuity of the service to Eagle Global Advisors in our support of our clients.

**If needed, do you have the capability for your employees to work remotely for an extended time period while continuing to provide critical services to your clients?**

Yes. Eagle Global Advisors maintains a robust business continuity program, which includes remote access capabilities. We regularly test these capabilities to ensure we can operate under various scenarios.

**For further information:**

For further information relating to Eagle Global Advisors business continuity and crisis management arrangements, please speak with your relationship manager, main phone number (713) 952-3550.